VISA REQUIREMENTS AND RESIDENCE PERMITS

Austrian Consulates in the United States:  

WASHINGTON:  
Austrian Embassy  
3524 International Court N.W.  
Washington, D.C. 20008  
Tel: 202 895 6767, Fax: 202 895 6773

NEW YORK:  
Austrian Consulate General  
31 East 69th Street  
New York, NY 10021  
Tel: 212 737 6400, Fax: 212 772 8926

CHICAGO:  
Austrian Consulate General  
Wrigley Building, Suite 707  
400 North Michigan Avenue  
Chicago, Illinois 60611  
Tel: 312 222 1515  
Fax: 312 222 4113

LOS ANGELES:  
Austrian Consulate General  
11859 Wilshire Boulevard, Suite 501  
Los Angeles, California 90025  
Tel: 310 444 9310 or 310 473 4721  
Fax: 310 477 9897

Responsible for the following states:  

Alabama, Arkansas, Delaware, Florida,  
Georgia, Louisiana, Maryland, Mississippi,  
North Carolina, Oklahoma, Puerto Rico,  
South Carolina, Tennessee, Texas, Virginia,  
West Virginia, US-Virgin-Islands,  
Commonwealth of the Bahamas

Connecticut, Maine, Massachusetts, New  
Hampshire, New Jersey, New York,  
Pennsylvania, Rhode Island, Vermont,  
Bermudas

Illinois, Indiana, Iowa, Kansas, Kentucky,  
Michigan, Minnesota, Missouri, Nebraska,  
North Dakota, Ohio, South Dakota,  
Wisconsin

Alaska, Arizona, California, Colorado,  
Hawaii, Idaho, Montana, Nevada, New  
Mexico, Oregon, Utah, Washington,  
Wyoming, Pacific Islands

Required Documents For a Stay Up To Six Months (C+D VISA for Austria):  

- Completed and signed Schengen Visa Application. This application can be found on the  
- Two passport size photographs (not a snapshot).
- Passport - must be valid at least three months beyond date of travel.
- Letter of admission to Austrian School/University or from U.S. University if it is an  
  exchange program, or from the organization under whose auspices the student intends to  
  study in Austria or Fulbright Grant (original).
- Certificate of Enrollment which proves lodging and full board.
- Proof of medical insurance - letter from insurance company confirming complete  
  coverage during the stay in Austria, minimum coverage has to be USD 50,000 (copy of  
  your insurance I.D. is not sufficient). Emergency coverage only is also not sufficient.
- Proof of sufficient funds (bank statement).
- Students (unless self supporting) must also include a Letter of financial responsibility  
  which must be signed by parents and notarized. Most recent bank -and/or income  
  statement must be attached.
- Copy of the travel itinerary or round trip ticket.
The fee for the student visa is (€100) US $ 138.00. If the application is sent in by mail, only postal money order or cashier’s check will be accepted.

If one wishes to have the passport returned by mail, a self-addressed, prepaid return envelope should be included with the application.

US citizens, who will study in Austria may send their applications by mail.

It is NOT possible to apply for a C+D Visa after arrival in Austria.

**Information on completing the Schengen Visa Application Form:**
20: Salzburg College, Ursulinenplatz 4, 5020 Salzburg, Austria
21: Study
22: Member State(s) of destination: Austria
23: Member State of first entry: Germany
24: Number of entries requested: Multiple entries
31: leave blank
32: Salzburg College, Ursulinenplatz 4, 5020 Salzburg, Austria
   T: 0043 (0)662 842501   F: 0043 (0)662 842501-22
   Contact person: Mag. Phoebe Mayer, MBA
   E: mayer@salzburgcollege.edu
33: Cost of travelling and living during the applicant’s stay is covered: by sponsor -> referred to in field 31 or 32 -> All expenses covered during stay

**Residence Permits for Austria**
If the student is planning on studying at Salzburg College for the academic year, she or he will need to obtain a RESIDENCE PERMIT.

The application for this permit will take place after the student’s arrival in Salzburg with the local authorities. As an American citizen the student can enter the EU (and, of course, Austria) with a valid passport only.

The following documents are necessary for the residence permit application:
- 1 passport picture
- Passport
- Original birth certificate
- Police record (not older than 3 months)
- Proof of internationally valid health and accident insurance, providing total coverage.

Salzburg College will provide the “Certificate of Enrollment” and the application form after the student’s arrival in Salzburg.

The cost of a residence permit is € 110 at the moment (payable in Salzburg).