Pre-billing: Semester pre-bills will post to the OBU web portal (http://info.obu.edu) upon the close of the pre-registration period and will remain open until the semester starts. There will not be any pre-bills or statements mailed from the university. All information will update on the web portal account.

Payment Options: The University’s official policy states that payment for each semester must be made in full before beginning classes for the following semester. We offer two payment options:

1.) The account may be paid in full by first day of classes each semester.
2.) The balance due after verified financial aid may be paid in five (5) monthly installments over the semester with a $35 per semester payment plan fee. The first payment is due before the first class day of the semester and then on the 15th day of each month of the semester.

*Accounts not paid in full by the first class day of the semester will automatically be placed on the monthly payment plan and a $20 Late Fee applied for missed monthly payments.

Method of Payment: We accept payments in the form of cash, check, money order, credit or debit card and ACH draft. Account payments may be made:

- online (http://info.obu.edu) thru the student’s or parent’s web portal account;
- by phone at (870) 245-5570, opt 1
- by mail addressed to Ouachita Baptist University, Box 3774, Arkadelphia, Arkansas 71998

*ACH monthly bank drafts and credit/debit card payment authorization forms are available online at http://www.obu.edu/finaid/forms.asp or by calling SFS to set up monthly transactions.

Commuter Meals: Commuters/OBU apartment residents may choose a meal plan option from their web portal or contact SFS for assistance. Students on full scholarships will be expected to maintain meal plan coverage or their university scholarship will be adjusted accordingly.

Statements: An updated account statement is posted to the student’s OBU web portal account monthly. A monthly e-statement will also be sent to emails on file. Please check the contact 1 and contact 2 email addresses listed in the student web portal for accuracy.

Refund Policy: Charges will be assessed based on the amount of time the student was enrolled. The University’s policy can be reviewed in the Student Expenses section of the University catalog.

Check Cashing: We cash checks for students up to $50 per day. A student I.D. must be presented. Also, there are several banks in town that provide checking and savings accounts to students.
Work Study: If you have been offered work, it is the student's responsibility to locate a position on campus.
- Jobs listings are updated regularly on the OBU website.
- Payrolls are run monthly with earnings credited to the account as they are earned.
  (Note: If you do not see earnings posted to your account statement, there is a problem.)

Waiver: If a student is 18, in accordance with the Federal Family Educational Rights and Privacy Act (FERPA), we must have a signed waiver on file in order to discuss financial records with anyone other than the student or the student may add you to the waiver by adding you as an authorized user on the web portal. Waivers are available in SFS, Registrar's Office and at www.obu.edu/registrar/.

Books: *Book expenses average approximately $475 per semester (amounts vary according to class schedules)
*Book vouchers can be obtained from our office if you have an account credit or a book scholarship.
*The bookstore is located in Evans Student Center and it accepts cash, check, and credit or debit card.

OBU Dollars: OBU Dollars can be purchased in SFS. The monies are placed on the student I.D. card. OBU Dollars can be used in the bookstore, Chick-fil-a, Starbucks, or vending machines.

Change of Address & Email Updates: Mailing addresses and email contacts can be changed from the student’s web portal and Registrar’s Office.

Student Accounts: Making payments to your account, cashing checks, adding OBU dollars to your account, paying traffic fines, etc.

Judy Hollingsworth (870) 245-5584 hollingsworthj@obu.edu
Patty Jones (870) 245-5587 jonesp@obu.edu

Financial Aid: Student and parent loans, work study, institutional scholarships and grants, federal Pell grants and other federal grants, state scholarships, private scholarships, athletic scholarships, etc.

Sharis Armstrong (870) 245-5573 armstrongs@obu.edu
Diane Orsburn (870) 245-4282 orsburnd@obu.edu
Bailey Green (870) 245-4283 greenb@obu.edu

Director: Susan Hurst, (870) 245-5570, hursts@obu.edu

Hours of Operation: August-May: Monday-Friday 8-12 & 1-5 (summer hours may vary slightly)

If you have any questions about student accounts and/or financial aid matters, please contact us in Student Financial Services. We are here to help with any problem or concern you might have.